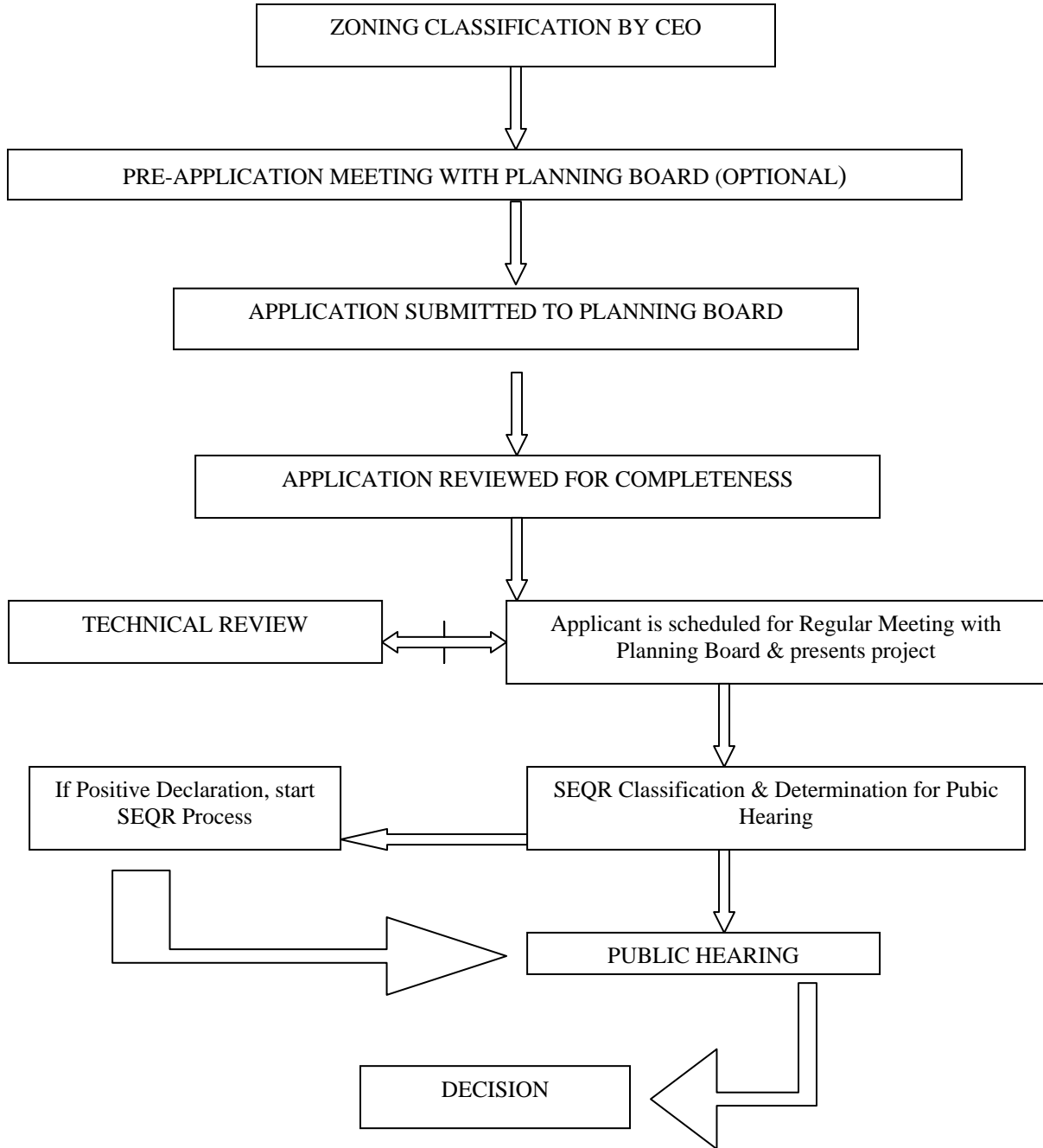


**TOWN OF ROCHESTER
ULSTER COUNTY, NEW YORK**

**PROCEDURE FLOW CHART
FOR
PLANNING BOARD APPLICATION**



THRESHOLDS FOR PLANNER REVIEW

- *Site Plan/Special Use Permit applications that have 4,000 Square Feet or more, or are a Type 1 Action.*

****The Planning Board reserves the right to request Planning Review on any Application should the Application be found to have special circumstances.**

2005 FEES

PLANNING BOARD APPLICATION FEES

- *Special Use Permit* - \$150.00
- *Site Plan Approval* - \$150.00

ESCROW AMOUNTS FOR PLANNER REVIEW

As the level of professional services required by the Town in connection with each application is based on the complexity of the application, we are unable to give a binding estimate on the ultimate cost of these services. You will be notified if additional funds are required, and reimbursed should a balance remain at the end of your application processing.

PROPOSED ACTION	NUMBER OF LOTS OR SQUARE FOOTAGE (SF)	TYPICAL ESCROW SCHEDULE
Site Plan Review*	Under 2,000 SF or less of new building area	\$250.00
	2,000 to 5,000 SF of new building area	\$500.00
Site Plan Review*	More than 5,000 SF of new building area	\$1,000.00
EIS Review		\$5,000.00
* With or without special use permit		

INSTRUCTIONS FOR SITE PLAN REVIEW/ SPECIAL USE PERMIT

1. A Zoning Permit Application must be obtained at the Code Enforcement Office, completed and filed with the Code Enforcement Office Secretary together with the necessary fee for same. Said Application will then be forwarded to the Zoning Inspector.
2. The Zoning Inspector will either approve your application and classify if any other permits are required, such as Site Plan Approval, Subdivision, Special Use Permit, Building Permit, etc., or your application will be denied and reasons stated for such denial.
 - a) When Site Plan is required, obtain an application and an Environmental Assessment Form (EAF) from the Planning Board Secretary, which is attached hereto.
 - b) Complete, date and sign the application and the EAF and return same with five (5) copies of the Site Plan (see # 3) and any related information and the appropriate fee to the Planning Board Secretary.
3. A Site Plan Map **In Multiple Copies** must include the following:
SEE SITE PLAN CHECKLIST
4. Within fifteen (15) calendar days of submission, the CEO shall review each original or amended Site Plan and advise whether or not the application is complete and whether the plan meets the requirements of all the provisions of Local Law # 1 of 1999 other than those of this section regarding Site Plan review. The CEO shall return the proposed Site Plan to the Applicant for completion or revision if he finds said Application is incomplete.
5. Upon advising that an Application is complete, the CEO shall forward same to the Planning Board prior to its next regular meeting which shall be considered the official submission date.
6. The Planning Board, after preliminary review, shall hold a Public Hearing on the Application within sixty-two (62) days of receipt of the Application. The Planning Board shall mail notice of such hearing to the Applicant at least ten (10) days before said hearing and shall give public notice of said hearing in a newspaper of circulation in the town at least five (5) days prior to the date thereof. The Planning Board may also establish such rules and regulations as it deems appropriate and in accordance with Town Law.
7. Within sixty-two (62) days of the Public Hearing, a statement of findings and decision will be given by the Planning Board.
8. Planning Board approval is conditioned upon completion of the improvements **or** the posting of a bond **before** the Planning Board's Chairperson shall sign the Site Plan with its approval stamp.

Town of Rochester Site Plan Checklist

Waivers. The Planning Board may waive any of the site plan element requirements based on a finding that the required information is not necessary in the rendering of a decision on the site plan application.

- _____ Name and address of applicant.
- _____ Name and address of owner.
- _____ Name and location of project.
- _____ Tax Map Data (Section-Block-Lot).
- _____ Total area of the project site (acres).
- _____ Location map drawn at a scale of one inch equals not more than 2,000 feet, showing the relationship of the proposed site plan to the adjacent properties and to the general surrounding area including.
- _____ Adjoining parcels of land together with names of the record owners.
- _____ Highways or other major improvements.
- _____ Boundaries and designations of zoning districts affecting the site.
- _____ Date of plan preparation and/or date of plan revision.
- _____ Scale of Plan and placement of North Arrow.
- _____ If the application involves physical disturbance to the site, construction of additional buildings, or alterations of site drainage, all site plans must be signed and sealed by a NYS licensed Engineer and/or Architect, unless otherwise specified by the Planning Board.
- _____ A space shall be provided for the appropriate approvals.
- _____ Applicable note pertaining to the owner's review and concurrence with the Plan together with the owner's signature.
- _____ Submission of a Survey signed and sealed by a NYS licensed land surveyor, unless otherwise specified by the Planning Board.

- _____ If a survey exists, indicate any reference to the Survey and topographic data used in the preparation of the Plan (i.e. file map date, file map number).
- _____ Zoning table showing what is required in a particular zoning district and what the applicant is proposing.
- _____ Illustration of zoning district boundaries.
- _____ The applicant shall provide the following information regarding utilities on and within 200 feet of the tract: location of septic tanks and leaching fields, direction of flow and size of sanitary sewers, storm sewers, culverts, water mains, and gas lines, location of fire hydrants, utility poles, and street lighting.
- _____ The location, size and use of all existing and proposed buildings and structures.
- _____ If physical disturbance is proposed or if drainage features are altered, existing topography and proposed grade elevations at a contour interval of 2 feet shall be provided, unless otherwise specified by the Planning Board. The applicant shall provide the source of the contour data.
- _____ Soil types using data available from the Ulster County Soil Conservation Service.
- _____ The location, size and purpose of all existing easements, reservations, and areas to be dedicated.
- _____ Existing lot lines with accurate metes and bounds.
- _____ Minimum building setback lines.
- _____ Proposed limits of disturbance and clearing shall be illustrated on the Plan. The total area of disturbance is to be indicated on the plan.
- _____ General site conditions, including, but not limited to, orchards, landscaping, wooded areas, and other conditions that may impact the site.
- _____ Flood elevations and boundaries of on-site floodplains and floodways.

- _____ Existing lakes, ponds, streams (include stream classification), watercourses, wetlands, vernal pools, wetland buffers, and wet areas.
- _____ Existing and proposed drainage ways and all drainage structures in and near the site and those which may be impacted shall be illustrated on the Plan.
- _____ Terrain with slopes that fall within 15% to 20% and slopes in excess of 20% shall be illustrated on the Plan.
- _____ The location of all existing and proposed site improvements, including pavements, walks, curbing, drains, culverts, retaining walls, fences, parks, open space and recreation facilities, stonewalls and other stone structures.
- _____ The size and location of all existing and proposed off-street parking stalls shall be illustrated on the Plan, including loading areas and handicap stalls and signage.
- _____ Traffic circulation patterns shall be illustrated on the Plan using arrows.
- _____ Proposed road/driveway profiles including existing and proposed grades, centerline grades, vertical curves, utilities, drainage structures, and other improvements, unless otherwise specified by the Planning Board.
- _____ Illustration and description of the method of sewage disposal and location of such facilities.
- _____ Proposed water supply, either individual well designs or connection with an existing water supply system to provide water for domestic consumption and fire protection.
- _____ Architectural elevations and floor plans shall be submitted for review, unless otherwise specified by the Planning Board.
- _____ The location, height, design and size of all temporary and permanent signs.
- _____ Identification of proposed landscaping and buffer screening areas, including a landscape plan, and species and quantities of proposed vegetation.

- _____ The location, direction, power, and design of lighting.
- _____ The location and character of all power distribution and transmission lines.
- _____ The location and description of all subsurface site improvements and facilities.
- _____ A grading plan showing before and after contours. The plan should also show the extent and amount of cut and fill for all disturbed areas, including before and after profiles of typical development areas, parking lots and roads and the disposition of any cut and fill in excess of 750 cubic yards, unless otherwise specified by the Planning Board.
- _____ If the proposed action is a non-residential use and will disturb one acre or more, a Full Stormwater Pollution Prevention Plan (SWPPP) will be required. The SWPPP shall be in conformance with the "New York State Stormwater Design Manual" standards and propose water quantitative and qualitative measures in accordance with the above noted Manual. An Erosion and Sediment Control Plan should be provided as part of the SWPPP and should include temporary and permanent methods of stabilization. If the proposed action involves a residential use and the amount of disturbance is between one and five acres, an Erosion and Sediment Control Plan will be required. All erosion and sediment control measures should be in conformance with the "New York Guidelines for Urban Erosion and Sediment Control". The Applicant will be required to submit a Notice of intent (NOI) to the NYSDEC and the Town prior to commencement of construction.

**TOWN OF ROCHESTER PLANNING BOARD
ULSTER COUNTY, NEW YORK**

Application # _____

Date _____

Fee Paid _____

APPLICATION FOR:

[] SPECIAL USE PERMIT

[] SITE PLAN APPROVAL

Pursuant to Section _____, of the Codes of the Town of Rochester.

1. Property Owner(s) _____
Address _____

Home Phone # () _____ Day Time # () _____

Fax # () _____ E-mail address _____

Applicant(s) if other than owner _____

Address _____

Phone # () _____ Fax # () _____

E-mail address: _____

2. Site Location: Public road_____

Tax Map Section_____ - Block_____ - Lot_____

3. Acreage of property: _____ 4. Zoning District _____

5. Existing use and facilities (indicate each existing building, approximate size, use, and other facilities, parking lots, etc.) _____

6. Describe proposed use and scope of project: _____

7. This project is (check one): ☐ Expansion of existing use

[] Change of Use

[] New construction

8. Proposed construction – **MUST INCLUDE A MAP TO SCALE** – (Describe type and size of building and show location on map with set back dimensions on all property lines and other buildings)._____

9. Deponent, being duly sworn, states that he/she is the owner or authorized agent of the owner for which the foregoing work is proposed to be done and that he/she is duly authorized to perform such work, and that all work will be performed in accordance with all applicable State, County, and Local ordinances.

Sworn by me this _____ day of _____, 20_____

Witnessed by: _____

Signature of Applicant

Witnessed by: _____

Signature of Property Owner, if other than Applicant

If agent is representing applicant, a signed letter by applicant authorizing named individual to act as his/her agent must accompany the application.

ONLINE APPLICATIONS

If you are filling out an application that was downloaded on the internet, please note that **ONLY Part 1** of the EAF form should be filled out by the applicant.

If you have any questions, please contact our office by phone or e-mail prior to submitting your application.

Thank you,
Becky Paddock Stange
Secretary

617.20
Appendix A
State Environmental Quality Review
FULL ENVIRONMENTAL ASSESSMENT FORM

Purpose: The full EAF is designed to help applicants and agencies determine, in an orderly manner, whether a project or action may be significant. The question of whether an action may be significant is not always easy to answer. Frequently, there are aspects of a project that are subjective or unmeasurable. It is also understood that those who determine significance may have little or no formal knowledge of the environment or may not be technically expert in environmental analysis. In addition, many who have knowledge in one particular area may not be aware of the broader concerns affecting the question of significance.

The full EAF is intended to provide a method whereby applicants and agencies can be assured that the determination process has been orderly, comprehensive in nature, yet flexible enough to allow introduction of information to fit a project or action.

Full EAF Components: The full EAF is comprised of three parts:

- Part 1:** Provides objective data and information about a given project and its site. By identifying basic project data, it assists a reviewer in the analysis that takes place in Parts 2 and 3.
- Part 2:** Focuses on identifying the range of possible impacts that may occur from a project or action. It provides guidance as to whether an impact is likely to be considered small to moderate or whether it is a potentially-large impact. The form also identifies whether an impact can be mitigated or reduced.
- Part 3:** If any impact in Part 2 is identified as potentially-large, then Part 3 is used to evaluate whether or not the impact is actually important.

THIS AREA FOR LEAD AGENCY USE ONLY

DETERMINATION OF SIGNIFICANCE -- Type 1 and Unlisted Actions

Identify the Portions of EAF completed for this project:

Part 1

Part 2

Part 3

Upon review of the information recorded on this EAF (Parts 1 and 2 and 3 if appropriate), and any other supporting information, and considering both the magnitude and importance of each impact, it is reasonably determined by the lead agency that:

- A. The project will not result in any large and important impact(s) and, therefore, is one which **will not** have a significant impact on the environment, therefore **a negative declaration will be prepared.**
- B. Although the project could have a significant effect on the environment, there will not be a significant effect for this Unlisted Action because the mitigation measures described in PART 3 have been required, therefore **a CONDITIONED negative declaration will be prepared.***
- C. The project may result in one or more large and important impacts that may have a significant impact on the environment, therefore **a positive declaration will be prepared.**

*A Conditioned Negative Declaration is only valid for Unlisted Actions

Name of Action

Name of Lead Agency

Print or Type Name of Responsible Officer in Lead Agency

Title of Responsible Officer

Signature of Responsible Officer in Lead Agency

Signature of Preparer (If different from responsible officer)

PART 1--PROJECT INFORMATION

Prepared by Project Sponsor

NOTICE: This document is designed to assist in determining whether the action proposed may have a significant effect on the environment. Please complete the entire form, Parts A through E. Answers to these questions will be considered as part of the application for approval and may be subject to further verification and public review. Provide any additional information you believe will be needed to complete Parts 2 and 3.

It is expected that completion of the full EAF will be dependent on information currently available and will not involve new studies, research or investigation. If information requiring such additional work is unavailable, so indicate and specify each instance.

Name of Action

Location of Action (include Street Address, Municipality and County)

Name of Applicant/Sponsor

Address

City / PO

State

Zip Code

Business Telephone

Name of Owner (if different)

Address

City / PO

State

Zip Code

Business Telephone

Description of Action:

Please Complete Each Question--Indicate N.A. if not applicable

A. SITE DESCRIPTION

Physical setting of overall project, both developed and undeveloped areas.

1. Present Land Use: Urban Industrial Commercial Residential (suburban) Rural (non-farm)
- Forest Agriculture Other

2. Total acreage of project area: acres.

APPROXIMATE ACREAGE	PRESENTLY	AFTER COMPLETION
Meadow or Brushland (Non-agricultural)	acres	acres
Forested	acres	acres
Agricultural (Includes orchards, cropland, pasture, etc.)	acres	acres
Wetland (Freshwater or tidal as per Articles 24,25 of ECL)	acres	acres
Water Surface Area	acres	acres
Unvegetated (Rock, earth or fill)	acres	acres
Roads, buildings and other paved surfaces	acres	acres
Other (Indicate type)	acres	acres

3. What is predominant soil type(s) on project site?

- a. Soil drainage: Well drained % of site Moderately well drained % of site.
- Poorly drained % of site

- b. If any agricultural land is involved, how many acres of soil are classified within soil group 1 through 4 of the NYS Land Classification System? acres (see 1 NYCRR 370).

4. Are there bedrock outcroppings on project site? Yes No

- a. What is depth to bedrock (in feet)

5. Approximate percentage of proposed project site with slopes:

0-10% % 10- 15% % 15% or greater %

6. Is project substantially contiguous to, or contain a building, site, or district, listed on the State or National Registers of Historic Places? Yes No

7. Is project substantially contiguous to a site listed on the Register of National Natural Landmarks? Yes No

8. What is the depth of the water table? (in feet)

9. Is site located over a primary, principal, or sole source aquifer? Yes No

10. Do hunting, fishing or shell fishing opportunities presently exist in the project area? Yes No

11. Does project site contain any species of plant or animal life that is identified as threatened or endangered? Yes No

According to:

Identify each species:

12. Are there any unique or unusual land forms on the project site? (i.e., cliffs, dunes, other geological formations?)

Yes No

Describe:

13. Is the project site presently used by the community or neighborhood as an open space or recreation area?

Yes No

If yes, explain:

14. Does the present site include scenic views known to be important to the community? Yes No

15. Streams within or contiguous to project area:

a. Name of Stream and name of River to which it is tributary

16. Lakes, ponds, wetland areas within or contiguous to project area:

b. Size (in acres):

17. Is the site served by existing public utilities? Yes No
- a. If YES, does sufficient capacity exist to allow connection? Yes No
- b. If YES, will improvements be necessary to allow connection? Yes No
18. Is the site located in an agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? Yes No
19. Is the site located in or substantially contiguous to a Critical Environmental Area designated pursuant to Article 8 of the ECL, and 6 NYCRR 617? Yes No
20. Has the site ever been used for the disposal of solid or hazardous wastes? Yes No

B. Project Description

1. Physical dimensions and scale of project (fill in dimensions as appropriate).
- a. Total contiguous acreage owned or controlled by project sponsor: acres.
- b. Project acreage to be developed: acres initially; acres ultimately.
- c. Project acreage to remain undeveloped: acres.
- d. Length of project, in miles: (if appropriate)
- e. If the project is an expansion, indicate percent of expansion proposed. %
- f. Number of off-street parking spaces existing ; proposed
- g. Maximum vehicular trips generated per hour: (upon completion of project)?
- h. If residential: Number and type of housing units:
- | | One Family | Two Family | Multiple Family | Condominium |
|------------|------------|------------|-----------------|-------------|
| Initially | | | | |
| Ultimately | | | | |
- i. Dimensions (in feet) of largest proposed structure: height; width; length.
- j. Linear feet of frontage along a public thoroughfare project will occupy is? ft.
2. How much natural material (i.e. rock, earth, etc.) will be removed from the site? tons/cubic yards.
3. Will disturbed areas be reclaimed Yes No N/A
- a. If yes, for what intended purpose is the site being reclaimed?
- b. Will topsoil be stockpiled for reclamation? Yes No
- c. Will upper subsoil be stockpiled for reclamation? Yes No
4. How many acres of vegetation (trees, shrubs, ground covers) will be removed from site? acres.

5. Will any mature forest (over 100 years old) or other locally-important vegetation be removed by this project?

Yes No

6. If single phase project: Anticipated period of construction: months, (including demolition)

7. If multi-phased:

a. Total number of phases anticipated (number)

b. Anticipated date of commencement phase 1: month year, (including demolition)

c. Approximate completion date of final phase: month year.

d. Is phase 1 functionally dependent on subsequent phases? Yes No

8. Will blasting occur during construction? Yes No

9. Number of jobs generated: during construction ; after project is complete

10. Number of jobs eliminated by this project .

11. Will project require relocation of any projects or facilities? Yes No

If yes, explain:

12. Is surface liquid waste disposal involved? Yes No

a. If yes, indicate type of waste (sewage, industrial, etc) and amount

b. Name of water body into which effluent will be discharged

13. Is subsurface liquid waste disposal involved? Yes No Type

14. Will surface area of an existing water body increase or decrease by proposal? Yes No

If yes, explain:

15. Is project or any portion of project located in a 100 year flood plain? Yes No

16. Will the project generate solid waste? Yes No

a. If yes, what is the amount per month? tons

b. If yes, will an existing solid waste facility be used? Yes No

c. If yes, give name ; location

d. Will any wastes not go into a sewage disposal system or into a sanitary landfill? Yes No

e. If yes, explain:

17. Will the project involve the disposal of solid waste? Yes No

a. If yes, what is the anticipated rate of disposal? tons/month.

b. If yes, what is the anticipated site life? years.

18. Will project use herbicides or pesticides? Yes No

19. Will project routinely produce odors (more than one hour per day)? Yes No

20. Will project produce operating noise exceeding the local ambient noise levels? Yes No

21. Will project result in an increase in energy use? Yes No

If yes, indicate type(s)

22. If water supply is from wells, indicate pumping capacity gallons/minute.

23. Total anticipated water usage per day gallons/day.

24. Does project involve Local, State or Federal funding? Yes No

If yes, explain:

25. Approvals Required:

Type

Submittal Date

City, Town, Village Board

Yes

No

City, Town, Village Planning Board

Yes

No

City, Town Zoning Board

Yes

No

City, County Health Department

Yes

No

Other Local Agencies

Yes

No

Other Regional Agencies

Yes

No

State Agencies

Yes

No

Federal Agencies

Yes

No

C. Zoning and Planning Information

1. Does proposed action involve a planning or zoning decision?

Yes

No

If Yes, indicate decision required:

Zoning amendment

Zoning variance

New/revision of master plan

Subdivision

Site plan

Special use permit

Resource management plan

Other

2. What is the zoning classification(s) of the site?

3. What is the maximum potential development of the site if developed as permitted by the present zoning?

4. What is the proposed zoning of the site?

5. What is the maximum potential development of the site if developed as permitted by the proposed zoning?

6. Is the proposed action consistent with the recommended uses in adopted local land use plans?	Yes	No
---	-----	----

7. What are the predominant land use(s) and zoning classifications within a ¼ mile radius of proposed action?

8. Is the proposed action compatible with adjoining/surrounding land uses with a ¼ mile?	Yes	No
--	-----	----

9. If the proposed action is the subdivision of land, how many lots are proposed?

a. What is the minimum lot size proposed?

10. Will proposed action require any authorization(s) for the formation of sewer or water districts? Yes No

11. Will the proposed action create a demand for any community provided services (recreation, education, police, fire protection?

Yes No

a. If yes, is existing capacity sufficient to handle projected demand? Yes No

12. Will the proposed action result in the generation of traffic significantly above present levels? Yes No

a. If yes, is the existing road network adequate to handle the additional traffic. Yes No

D. Informational Details

Attach any additional information as may be needed to clarify your project. If there are or may be any adverse impacts associated with your proposal, please discuss such impacts and the measures which you propose to mitigate or avoid them.

E. Verification

I certify that the information provided above is true to the best of my knowledge.

Applicant/Sponsor Name

Date

Signature

Title

If the action is in the Coastal Area, and you are a state agency, complete the Coastal Assessment Form before proceeding with this assessment.

PART 2 - PROJECT IMPACTS AND THEIR MAGNITUDE

Responsibility of Lead Agency

General Information (Read Carefully)

- ! In completing the form the reviewer should be guided by the question: Have my responses and determinations been **reasonable**? The reviewer is not expected to be an expert environmental analyst.
- ! The **Examples** provided are to assist the reviewer by showing types of impacts and wherever possible the threshold of magnitude that would trigger a response in column 2. The examples are generally applicable throughout the State and for most situations. But, for any specific project or site other examples and/or lower thresholds may be appropriate for a Potential Large Impact response, thus requiring evaluation in Part 3.
- ! The impacts of each project, on each site, in each locality, will vary. Therefore, the examples are illustrative and have been offered as guidance. They do not constitute an exhaustive list of impacts and thresholds to answer each question.
- ! The number of examples per question does not indicate the importance of each question.
- ! In identifying impacts, consider long term, short term and cumulative effects.

Instructions (Read carefully)

- a. Answer each of the 20 questions in PART 2. Answer **Yes** if there will be **any** impact.
- b. **Maybe** answers should be considered as **Yes** answers.
- c. If answering **Yes** to a question then check the appropriate box(column 1 or 2)to indicate the potential size of the impact. If impact threshold equals or exceeds any example provided, check column 2. If impact will occur but threshold is lower than example, check column 1.
- d. Identifying that an Impact will be potentially large (column 2) does not mean that it is also necessarily **significant**. Any large impact must be evaluated in PART 3 to determine significance. Identifying an impact in column 2 simply asks that it be looked at further.
- e. If reviewer has doubt about size of the impact then consider the impact as potentially large and proceed to PART 3.
- f. If a potentially large impact checked in column 2 can be mitigated by change(s) in the project to a small to moderate impact, also check the **Yes** box in column 3. A **No** response indicates that such a reduction is not possible. This must be explained in Part 3.

1	2	3
Small to Moderate Impact	Potential Large Impact	Can Impact Be Mitigated by Project Change

Impact on Land

1. Will the Proposed Action result in a physical change to the project site?

NO YES

Examples that would apply to column 2

C	Any construction on slopes of 15% or greater, (15 foot rise per 100 foot of length), or where the general slopes in the project area exceed 10%.	Yes	No
C	Construction on land where the depth to the water table is less than 3 feet.	Yes	No
C	Construction of paved parking area for 1,000 or more vehicles.	Yes	No
C	Construction on land where bedrock is exposed or generally within 3 feet of existing ground surface.	Yes	No
C	Construction that will continue for more than 1 year or involve more than one phase or stage.	Yes	No
C	Excavation for mining purposes that would remove more than 1,000 tons of natural material (i.e., rock or soil) per year.	Yes	No

	1 Small to Moderate Impact	2 Potential Large Impact	3 Can Impact Be Mitigated by Project Change	
c Construction or expansion of a sanitary landfill.			Yes	No
c Construction in a designated floodway.			Yes	No
c Other impacts:			Yes	No
2. Will there be an effect to any unique or unusual land forms found on the site? (i.e., cliffs, dunes, geological formations, etc.)				
NO YES				
c Specific land forms:			Yes	No

Impact on Water

3. Will Proposed Action affect any water body designated as protected? (Under Articles 15, 24, 25 of the Environmental Conservation Law, ECL)

NO YES

Examples that would apply to column 2

c Developable area of site contains a protected water body.			Yes	No
c Dredging more than 100 cubic yards of material from channel of a protected stream.			Yes	No
c Extension of utility distribution facilities through a protected water body.			Yes	No
c Construction in a designated freshwater or tidal wetland.			Yes	No
c Other impacts:			Yes	No

4. Will Proposed Action affect any non-protected existing or new body of water?

NO YES

Examples that would apply to column 2

c A 10% increase or decrease in the surface area of any body of water or more than a 10 acre increase or decrease.			Yes	No
c Construction of a body of water that exceeds 10 acres of surface area.			Yes	No
c Other impacts:			Yes	No

1	2	3
Small to Moderate Impact	Potential Large Impact	Can Impact Be Mitigated by Project Change

5. Will Proposed Action affect surface or groundwater quality or quantity?

NO YES

Examples that would apply to column 2

C	Proposed Action will require a discharge permit.	Yes	No
C	Proposed Action requires use of a source of water that does not have approval to serve proposed (project) action.	Yes	No
C	Proposed Action requires water supply from wells with greater than 45 gallons per minute pumping capacity.	Yes	No
C	Construction or operation causing any contamination of a water supply system.	Yes	No
C	Proposed Action will adversely affect groundwater.	Yes	No
C	Liquid effluent will be conveyed off the site to facilities which presently do not exist or have inadequate capacity.	Yes	No
C	Proposed Action would use water in excess of 20,000 gallons per day.	Yes	No
C	Proposed Action will likely cause siltation or other discharge into an existing body of water to the extent that there will be an obvious visual contrast to natural conditions.	Yes	No
C	Proposed Action will require the storage of petroleum or chemical products greater than 1,100 gallons.	Yes	No
C	Proposed Action will allow residential uses in areas without water and/or sewer services.	Yes	No
C	Proposed Action locates commercial and/or industrial uses which may require new or expansion of existing waste treatment and/or storage facilities.	Yes	No
C	Other impacts:	Yes	No

1	2	3
Small to Moderate Impact	Potential Large Impact	Can Impact Be Mitigated by Project Change

6. Will Proposed Action alter drainage flow or patterns, or surface water runoff?

NO YES

Examples that would apply to column 2

<input type="checkbox"/> Proposed Action would change flood water flows	Yes	No
<input type="checkbox"/> Proposed Action may cause substantial erosion.	Yes	No
<input type="checkbox"/> Proposed Action is incompatible with existing drainage patterns.	Yes	No
<input type="checkbox"/> Proposed Action will allow development in a designated floodway.	Yes	No
<input type="checkbox"/> Other impacts:	Yes	No

IMPACT ON AIR

7. Will Proposed Action affect air quality?

NO YES

Examples that would apply to column 2

<input type="checkbox"/> Proposed Action will induce 1,000 or more vehicle trips in any given hour.	Yes	No
<input type="checkbox"/> Proposed Action will result in the incineration of more than 1 ton of refuse per hour.	Yes	No
<input type="checkbox"/> Emission rate of total contaminants will exceed 5 lbs. per hour or a heat source producing more than 10 million BTU's per hour.	Yes	No
<input type="checkbox"/> Proposed Action will allow an increase in the amount of land committed to industrial use.	Yes	No
<input type="checkbox"/> Proposed Action will allow an increase in the density of industrial development within existing industrial areas.	Yes	No
<input type="checkbox"/> Other impacts:	Yes	No

IMPACT ON PLANTS AND ANIMALS

8. Will Proposed Action affect any threatened or endangered species?

NO YES

Examples that would apply to column 2

<input type="checkbox"/> Reduction of one or more species listed on the New York or Federal list, using the site, over or near the site, or found on the site.	Yes	No
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	1 Small to Moderate Impact	2 Potential Large Impact	3 Can Impact Be Mitigated by Project Change	
c Removal of any portion of a critical or significant wildlife habitat.			Yes	No
c Application of pesticide or herbicide more than twice a year, other than for agricultural purposes.			Yes	No
c Other impacts:			Yes	No

9. Will Proposed Action substantially affect non-threatened or non-endangered species?

NO YES

Examples that would apply to column 2

c Proposed Action would substantially interfere with any resident or migratory fish, shellfish or wildlife species.			Yes	No
c Proposed Action requires the removal of more than 10 acres of mature forest (over 100 years of age) or other locally important vegetation.			Yes	No
c Other impacts:			Yes	No

IMPACT ON AGRICULTURAL LAND RESOURCES

10. Will Proposed Action affect agricultural land resources?

NO YES

Examples that would apply to column 2

c The Proposed Action would sever, cross or limit access to agricultural land (includes cropland, hayfields, pasture, vineyard, orchard, etc.)			Yes	No
c Construction activity would excavate or compact the soil profile of agricultural land.			Yes	No
c The Proposed Action would irreversibly convert more than 10 acres of agricultural land or, if located in an Agricultural District, more than 2.5 acres of agricultural land.			Yes	No

	1 Small to Moderate Impact	2 Potential Large Impact	3 Can Impact Be Mitigated by Project Change	
C The Proposed Action would disrupt or prevent installation of agricultural land management systems (e.g., subsurface drain lines, outlet ditches, strip cropping); or create a need for such measures (e.g. cause a farm field to drain poorly due to increased runoff).			Yes	No
C Other impacts:			Yes	No

IMPACT ON AESTHETIC RESOURCES

11. Will Proposed Action affect aesthetic resources? (If necessary, use the Visual EAF Addendum in Section 617.20, Appendix B.)
 NO YES

Examples that would apply to column 2

C Proposed land uses, or project components obviously different from or in sharp contrast to current surrounding land use patterns, whether man-made or natural.			Yes	No
C Proposed land uses, or project components visible to users of aesthetic resources which will eliminate or significantly reduce their enjoyment of the aesthetic qualities of that resource.			Yes	No
C Project components that will result in the elimination or significant screening of scenic views known to be important to the area.			Yes	No
C Other impacts:			Yes	No

IMPACT ON HISTORIC AND ARCHAEOLOGICAL RESOURCES

12. Will Proposed Action impact any site or structure of historic, prehistoric or paleontological importance?
 NO YES

Examples that would apply to column 2

C Proposed Action occurring wholly or partially within or substantially contiguous to any facility or site listed on the State or National Register of historic places.			Yes	No
C Any impact to an archaeological site or fossil bed located within the project site.			Yes	No
C Proposed Action will occur in an area designated as sensitive for archaeological sites on the NYS Site Inventory.			Yes	No

1
Small to
Moderate
Impact

2
Potential
Large
Impact

3
Can Impact Be
Mitigated by
Project Change

C Other impacts:

Yes No

IMPACT ON OPEN SPACE AND RECREATION

13. Will proposed Action affect the quantity or quality of existing or future open spaces or recreational opportunities?

NO YES

Examples that would apply to column 2

C The permanent foreclosure of a future recreational opportunity.

Yes No

C A major reduction of an open space important to the community.

Yes No

C Other impacts:

Yes No

IMPACT ON CRITICAL ENVIRONMENTAL AREAS

14. Will Proposed Action impact the exceptional or unique characteristics of a critical environmental area (CEA) established pursuant to subdivision 6NYCRR 617.14(g)?

NO YES

List the environmental characteristics that caused the designation of the CEA.

Examples that would apply to column 2

C Proposed Action to locate within the CEA?

Yes No

C Proposed Action will result in a reduction in the quantity of the resource?

Yes No

C Proposed Action will result in a reduction in the quality of the resource?

Yes No

C Proposed Action will impact the use, function or enjoyment of the resource?

Yes No

C Other impacts:

Yes No

1	2	3
Small to Moderate Impact	Potential Large Impact	Can Impact Be Mitigated by Project Change

IMPACT ON TRANSPORTATION

15. Will there be an effect to existing transportation systems?
NO YES

Examples that would apply to column 2

C Alteration of present patterns of movement of people and/or goods.	Yes	No
C Proposed Action will result in major traffic problems.	Yes	No
C Other impacts:	Yes	No

IMPACT ON ENERGY

16. Will Proposed Action affect the community's sources of fuel or energy supply?
NO YES

Examples that would apply to column 2

C Proposed Action will cause a greater than 5% increase in the use of any form of energy in the municipality.	Yes	No
C Proposed Action will require the creation or extension of an energy transmission or supply system to serve more than 50 single or two family residences or to serve a major commercial or industrial use.	Yes	No
C Other impacts:	Yes	No

NOISE AND ODOR IMPACT

17. Will there be objectionable odors, noise, or vibration as a result of the Proposed Action?
NO YES

Examples that would apply to column 2

C Blasting within 1,500 feet of a hospital, school or other sensitive facility.	Yes	No
C Odors will occur routinely (more than one hour per day).	Yes	No
C Proposed Action will produce operating noise exceeding the local ambient noise levels for noise outside of structures.	Yes	No
C Proposed Action will remove natural barriers that would act as a noise screen.	Yes	No
C Other impacts:	Yes	No

1	2	3
Small to Moderate Impact	Potential Large Impact	Can Impact Be Mitigated by Project Change

IMPACT ON PUBLIC HEALTH

18. Will Proposed Action affect public health and safety?
NO YES

C	Proposed Action may cause a risk of explosion or release of hazardous substances (i.e. oil, pesticides, chemicals, radiation, etc.) in the event of accident or upset conditions, or there may be a chronic low level discharge or emission.	Yes	No
C	Proposed Action may result in the burial of "hazardous wastes" in any form (i.e. toxic, poisonous, highly reactive, radioactive, irritating, infectious, etc.)	Yes	No
C	Storage facilities for one million or more gallons of liquefied natural gas or other flammable liquids.	Yes	No
C	Proposed Action may result in the excavation or other disturbance within 2,000 feet of a site used for the disposal of solid or hazardous waste.	Yes	No
C	Other impacts:	Yes	No

IMPACT ON GROWTH AND CHARACTER OF COMMUNITY OR NEIGHBORHOOD

19. Will Proposed Action affect the character of the existing community?
NO YES

Examples that would apply to column 2

C	The permanent population of the city, town or village in which the project is located is likely to grow by more than 5%.	Yes	No
C	The municipal budget for capital expenditures or operating services will increase by more than 5% per year as a result of this project.	Yes	No
C	Proposed Action will conflict with officially adopted plans or goals.	Yes	No
C	Proposed Action will cause a change in the density of land use.	Yes	No
C	Proposed Action will replace or eliminate existing facilities, structures or areas of historic importance to the community.	Yes	No
C	Development will create a demand for additional community services (e.g. schools, police and fire, etc.)	Yes	No

	1 Small to Moderate Impact	2 Potential Large Impact	3 Can Impact Be Mitigated by Project Change	
C Proposed Action will set an important precedent for future projects.			Yes	No
C Proposed Action will create or eliminate employment.			Yes	No
C Other impacts:			Yes	No

20. Is there, or is there likely to be, public controversy related to potential adverse environment impacts?

NO

YES

If Any Action in Part 2 Is Identified as a Potential Large Impact or If you Cannot Determine the Magnitude of Impact, Proceed to Part 3

Part 3 - EVALUATION OF THE IMPORTANCE OF IMPACTS

Responsibility of Lead Agency

Part 3 must be prepared if one or more impact(s) is considered to be potentially large, even if the impact(s) may be mitigated.

Instructions (If you need more space, attach additional sheets)

Discuss the following for each impact identified in Column 2 of Part 2:

1. Briefly describe the impact.
2. Describe (if applicable) how the impact could be mitigated or reduced to a small to moderate impact by project change(s).
3. Based on the information available, decide if it is reasonable to conclude that this impact is **important**.

To answer the question of importance, consider:

- ! The probability of the impact occurring
- ! The duration of the impact
- ! Its irreversibility, including permanently lost resources of value
- ! Whether the impact can or will be controlled
- ! The regional consequence of the impact
- ! Its potential divergence from local needs and goals
- ! Whether known objections to the project relate to this impact.